



Extravadance
and Tumble

ExtravaDance & Tumble Studio Handbook

Welcome to ExtravaDance & Tumble
Performing Arts Center

On behalf of our staff and faculty, I want to welcome you to ExtravaDance & Tumble. Thank you for bringing your dancer to us! This will be a fun filled learning experience with new dance steps, new friends and plenty of energetic exercise. This handbook is a guide to help parents and students, and is yours to keep. On the following pages is all the information you will need to help your dancer succeed and grow at our studio. If you have any questions or concerns, please do not hesitate to ask. We look forward to teaching your dancer and getting to know them.

Happy Dancing,
Sara Walser

ExtravaDance & Tumble
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Kernersville, NC 27284

336-993-7766

Office Hours:
Monday – Thursday: 3:00 – 8:00
Saturday: 10: 00 – 1:00

Please check our website or call for specific hours of operation.
www.extravadance.com

Table of Contents

Class Descriptions	3
Styles of Dance and Teams	3
Tuition Rates and Fees	4
Costumes	5
Recital Fees	5
Class Attire	6
Service Society	6
Student/Parent/Teacher Relations	7
Absenteeism, Inclement Weather & Holiday Closings	8
What to Expect Your First Weeks of Dance Class	8

| Class Descriptions

Combination Class (1 hour) is a class for students ages 3-6 years old. This class teaches the fundamentals of tap, ballet and tumbling. The classes are grouped with 3-4 year olds together and 5-6 year olds together. These dancers pink ballet shoes and black tap shoes. The teachers will help the dancers put on their dance shoes when they get to class. Any kind of dancewear is acceptable.

Tumbling (1 hour) is for students ages 5 and up. This class teaches the basics of floor tumbling and students are divided by skill level – Beginning, Intermediate and Intermediate-Advanced. This class teaches tumbling skills that pertain to dance and cheer.

Cheernastics (1 hour) is for students 5-8 and 9-13 years old. This class teaches fun ExtravaDance cheers and age-appropriate cheerleading style cheer and dance routines. Pom Poms are used. Beginning stunts are taught in the tumble room and tumbling is sometimes a part of the class curriculum as needed for stunts and routines.

Just Jazz (45 minutes) is for 7-10 year olds and 11 and up. This class teaches classic and contemporary jazz technique with a ballet stretch warm-up. Music for this class ranges from Broadway to Pop and is always age-appropriate.

Hip Hop (45 minutes) is offered to students ages 7 and up. Hip Hop is an upbeat style of dance performed to popular music. Although Hip Hop's roots are in urban street dance, it has become increasingly popular in the dance world and the world of entertainment. Hip Hop takes many forms and is always changing. All music used at ExtravaDance & Tumble is edited and always age appropriate.

| Styles of Dance and Teams

Lyrical is a style of dance that is a fusion of ballet and jazz dance techniques that uses dramatic motion to interpret music and express emotion. Lyrical is taught in combination classes ages 9 and up.

Ballet is a class that is taught from age 3 until graduation from the dance school. Classic ballet technique is taught across the board from combination class to strictly ballet technique classes. Ballet-only classes from 1-2 hours are divided by age and skill level. Please speak to the director regarding placement of your dancer in these classes.

Tap is a percussive style of dancing that comes from the tapping sound made when metal plates on the dancer's shoes touch a hard surface. Tap is included in all combination classes. Rhythm and musicality are a large part of learning and enjoying tap class!

Performance Teams are designed for recreational dancers that wish to perform more than once a year in the annual recital. These groups are enrolled in combination classes as well as extra technique classes such as hip hop and tumbling. They perform at local events like festivals, school functions, retirement centers and holiday functions.

Competition Teams are made up of students who desire to be on a dance team that participates in local and national level dance competitions. This level of dance requires more hours of dance per week in a program where technique is the main emphasis. Auditions for the Competition Team take place in the late summer and team obligations last until the following summer. For more information regarding competition dance, please call the studio.

| Tuition Rates and Fees

90-minute classes: \$69.00/month

One-hour classes: \$49.00/month

45-minute classes: \$40.00/month

Discounts:

Multiple Child Discount: \$5.00 per child

Discount for multiple classes: After the first class, any additional class (with the exception of ballet technique) will have a multiple class discount applied. This discount can range from 30 – 50 percent depending on the class. For example, if the student takes "Just Jazz" for \$40.00 and Hip Hop as well, the charge for the Hip Hop class would be \$20.00 a month, instead of the normal \$40.00.

Tuition and Registration Fees

1. **Registration Fee:** A \$25.00 non-refundable registration fee per student, maximum (\$50.00 per family) is due at the time of registration.
2. **Tuition Late Fee:** Tuition is due at the time of the 1st lesson of the month, no later than the 10th. After that time, a \$15.00 late fee will be charged on all accounts past due. Statements are available on line and late notices are sent by e-mail.

3. **Pro-Rated Months:** August and June are the only prorated months of tuition. September through May will be charged a full month's tuition. Whether the month is short (2-3 weeks) or long (5 weeks), tuition remains the same. The tuition is based on an average of four lessons per month. Care is taken to ensure that all dancers get the correct amount of lessons over the 10-month period.
4. **Sibling discount** is \$5.00 per child after the first child.
5. **Methods of Payment:** ED&T accepts personal checks, credit cards, debit cards (Visa and MasterCard), online payments, and cash. We do not have automatic draft but you may pay online through your account by logging on and using your credit or debit card. Your account is password protected so you may store your information and use it each month.

| Costumes

1. **Costume Fees:** Costume charges and deposits are based on the student's schedule and the number of hours they dance.
 - a. One-hour combo classes will do two dances in the recital and have one "two-in-one" costume. This means that something changes on the costume that makes it appropriate for both tap and ballet.
 - b. 45-minute classes also have only one costume.
 - c. 90-minute combo classes will have two costumes – one that works for both tap and jazz and a separate one for ballet.
2. **Payment Due Date:** Costume deposits will be due in November. These deposits are non-refundable. A costume will not be ordered if deposits are not made. Late payment of deposits may result in the costume arriving late. The balance will be due at the end of January or first of February – exact dates will be announced and given each season.
 - a. One-hour class deposit: \$40.00, Balance \$30.00 (includes tights)
 - b. 45-minute class deposit: \$40.00 Balance \$30.00
 - c. 90-minute class deposit: \$75.00 Balance \$40.00

| Recital Fees

1. **Recital Fee:** \$35.00 per family. The recital fee covers the cost of the auditorium and allows students to invite as many guests as they like by eliminating ticket sales.

2. **Opting Out of Recital:** A student that wishes to opt out of the recital should submit the request in writing. If the student has multiple classes and wishes not to participate in the recital, they must opt out of the recital for all of their classes. Students may not pick and choose classes for the recital.

| Class Attire

1. Students are allowed to wear the dance wear of their choice as long as it is dance wear. Dance wear may include: leotard, tights, dance shorts, ballet skirt, dance tops (tight so as not to ride up or come up when child turns upside down), unitards, bike-a-tards, jazz pants, to name a few. Cheernastics may wear cheer shorts and a tight t-shirt. Hip Hop classes should wear loose comfortable sports clothing.
2. **Dance Shoes**
 - a. Ages 3-6 Combo classes use: pink ballet shoes, black Patent Tyette tap shoes.
 - b. Ages 7-8-9 and ages 9-10-11 combo classes use: caramel Mary Jane taps or black oxford taps. This will be determined by the level of the class, pink ballet shoes, black jazz shoes.
 - c. Hip Hop Classes use: athletic shoes
 - d. Cheernastics Classes use: athletic shoes, preferable white as that is what they will need for recital.

| Service Society

ExtravaDance and Tumble is excited to invite you to be a part of our brand new service society. Community service is defined as a service volunteered by a person that benefits the community or in our case, other people, the environment, animals, foreign countries, charities, and many other things.

Many of you already provide community service on many different levels and we want to recognize you for that. So, each dancer will have their own personal points record (PPR) and there will be many ways to earn service points. At the end of the season we will have a special banquet to honor all service society members and recognize dancers with top point records. We look forward to this being a fun and rewarding experience for ALL!

Point System and Guidelines:

1. Any ED&T Dancer may participate

2. There is no limit to the amount of points a dancer can earn
3. Points must be turned into the front desk for a receipt
4. Points must be approved

Ways to earn points:

1. Bring in items for collections - 1 point per item
2. Volunteer your time or work at an event - 5-10 points
3. Perform at a charity or studio outing - 2-4 points
4. Lead your own project - starting at 50 points
 - You must type up full project description with details
 - Take care of your project from start to finish
 - Dates for projects are on a first come first served basis
 - Studio will email your info to everyone
 - Points will be determined based on level of difficulty

We are open to all your ideas for ways to earn points. Just let us know.

| Student/Parent/Teacher Relations

1. Emails: Instructors can be contacted via email at [extravadancemail @aol.com](mailto:extravadancemail@aol.com). Please put the teacher's name in the subject line.
2. Facebook: We are on FB! Become a fan and keep up with the ExtravaDance News.
3. Phone Calls: You may leave a message for a teacher at the studio. Please do not call a staff member at home. Due to varied work schedules, emails are best. Also, you may call the Studio Director, Sara Walser, at the studio anytime.
4. Disruptive Behavior: Disruptive behavior will not be tolerated. If this occurs repeatedly, the parent will be contacted. If it continues, the student will be dismissed from class that day. No aggressive behavior or "bullying" will be allowed at any time. Such behavior may result in termination of participation in any dance or tumble class at ExtravaDance and Tumble.
5. Opening Class Doors: Please respect our instructors. All classes are closed session. Do not open the door during class time. When class is over, the instructor will bring the students to the lobby and take the next class back to the dance room.
6. Parent Observation: There will be a parent observation in October, November, December, February, and April. Dates will be announced through handouts, emails and postings in the studio.

| Absenteeism, Inclement Weather & Holiday Closings

1. **Missing Classes:** If a student will be missing two or more consecutive weeks of class, please contact the studio office. The office staff will relay the information to the instructors.
2. **Make-up Classes:** There are no refunds for missed classes. If there are going to be several missed classes and it's possible for the child to attend an alternate class during that time, that is acceptable. Otherwise, classes are made up only if the studio cancels due to inclement weather.
3. **Inclement Weather:** We do NOT always close with the school system for bad weather (snow). If we are going to close, we will post a notice on the website, on the outgoing studio phone message, and on WXII Channel 12 by 2:00 PM.
4. **Holiday Closings:** These will be posted on the calendar and on the website as well as in handouts and studio bulletin boards. We do not always follow the school system calendar for closings.

| What to Expect Your First Weeks of Dance Class

1. The halls are very crowded the first few weeks of classes. This will settle down after the first few weeks.
2. There is a lot of switching around of classes as parents are trying to get settled in a new season schedule.
3. Like school, the first few weeks of class include review for returning dancers and getting everyone comfortable with new classes and new teachers. This helps to make the students more comfortable and allows the teacher to assess whether or not the student is in the correct and appropriate class.
4. Children should arrive in their street shoes. Teachers and assistants will help them with their dance shoes in class.
5. If dancers have been placed into classes that are not correct for them, please do not worry. We will find a more suitable class.
6. Parking is the No. 1 complaint with parents in dance schools around the nation. This is something that can't be helped. Please be careful to watch for children! Additional parking is available on the side street adjacent to the back of the studio.

7. Parents, it is best to get your dancer in class on time, ready to dance. The tumbling room has a viewing window but all other observation will be limited to scheduled observation times. You will receive a schedule for parent observation.
8. The youngest dancers will often have tears or anxiety the first few weeks. This is normal. The teachers are trained to get children "on task" quickly. It is not uncommon to have a few dancers on a few hips the first month of class! The best way to ensure success is to assure them they are going to have fun. Leave as quickly as possible and stay nearby out of sight until the "crisis" ends. This usually takes no longer than 5 minutes and will almost always end altogether after a couple of weeks.
9. Please have all dancers use the bathroom before class. Teachers and assistants will gladly take them if they need to go during class, but it really helps if they go at the beginning.
10. You do not have to stay at the studio while your child has a class. They are never allowed in the lobby area until class is over and they are not aware that you have left. We have your cell on file so if you are in the grocery store or Target we can find you quickly if we need you!!
11. Please be on time to pick up your child. If you are running late, please call the studio so we will be aware that you will not be here when your child gets out of class. We NEVER allow children of any age to wait outside the building.
12. Always stop in the office if you have questions or concerns. Every staff member wants your experience here to be positive and rewarding.